Form No S.F. 4

To be submitted to the Assistant/Deputy Controller (Conduct) Board of Intermediate & Secondary Education Faisalabad, after the termination of the Examination along-with other documents

BOARD OF INTERMEDIATE & SECONDARY EDUCATION FAISALABAD

Statement showing the disposal of Blank Answer-Book used at

Center No. ..... Station ..... Examination .....

Date	Session	No. of Candidates	Consumption of Answer-Book and Sheets				
			Answer-Books				
			Numbered		Extra Copy if Use		Remarks
			Serial Nos. of Answer-Books Used Per Session	Balance	Serial Nos. of Answer-Books Used Per Session	Balance	

Note:-

1. The unused Answer-Books should be packed serially and the serial Nos. should also be mentioned on this form.
2. The opening Certificate of bundles of Answer-Books(SF-22) should be stitched with this form.
3. The cancelled/spolied without Serial. No. blank answer - books, if any, should invariably be sent to the Assistant / Dy. Controller (conduct) in a separate Registered Cover with a certificate indication the Serial No. of the same, after the termination of the examination.

The word "Spoiled Blank Answer-Books should also be written on the cover of the packet".

Date	Session	No. of Candidates	Consumption of Answer-Book and Sheets				
			Answer-Books				
			Numbered		Extra Copy if Use		Remarks
			Serial Nos. of Answer-Books Used Per Session	Balance	Serial Nos. of Answer-Books Used Per Session	Balance	
Total ..... Balance left over							

Details of supply of Answer-Books from the Office.

1. Total No. of Bundles of Answer Books ..... Bundles.
2. Numbered Answer Books From S. No ..... to .....

ACTUAL BALANCE RETURNED TO THE BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

Numbered Answer Books From

Serial No ..... to .....

Certified that the balance of blank Answer-Books has been dispatched to Assistant/ Deputy Controller (Conduct) Board of Intermediate & Secondary Education, Faisalabad duly arranged serially, by hand .....Bank .....Branch.....

Signature of Superintendent

Name of Centre _____

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Permanent Address of the Superintendent } _____

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